

SCHOOL DISTRICT 215 ENROLLMENT REQUIREMENTS

Enrollments take place **Monday – Thursday from 8:00 a.m. to 11:00 a.m.**
 You must have ALL the requirements below in order before enrollment can take place

- **RESIDENCY** – All enrollments **WILL** be verified through **National Investigations Inc.**

A person who knowingly or willfully presents to the School District any false information regarding the residency of a student for the purpose of enabling that student to attend any school in that district without the payment of a nonresidency tuition charge is guilty of a CLASS C MISDEMEANOR (105 ILCS 5/10-20.12b(f)).

A driver's license or State ID showing a District 215 address must be provided by all

CATEGORY 1 (One Item)

- Homeowner's warranty deed, trustee's deed or real estate tax bill, mortgage*
- Signed renter's lease that is valid for the entire school year and includes the landlord's name and phone number or a valid sublease listing your name as occupant and includes the landlord's name and phone number.

CATEGORY II (Two Items)

- Home/apartment insurance bill or policy
- Current Gas bill
- Current Electric bill
- Village water bill
- Vehicle registration card
- Public Aid Card (if applicable)

* If registrant is living with another household the homeowner must provide a driver's license or State ID, one item from Category 1, two items from Category II and the signed Affidavit from for Person Seeking to Enroll a Student While Living with a District resident.

- **Student's Birth Certificate**. (If father is NOT on birth certificate, he CANNOT enroll).

Proof of custody will be required if other than parent enrolling the student.

- ❖ **Legal custody document**
- ❖ **Foster Student** – Must have a 906 form.
- ❖ **Divorced Parents** – must have divorce decree indicating who has physical custody.

➤ **RECORDS FROM THE FORMER SCHOOL**

- ✓ **Official transcript**. (Unofficial accepted for scheduling purposes if official is unavailable)
 ISBE transfer form if transferring from IL public school **IF TRANSFERRING** from a **non-Illinois public school district** the parent/guardian must certify in writing that the student is not serving a suspension or expulsion imposed by the non-Illinois public school from which the student is transferring. In order to be admitted, the form must indicate the student is not currently suspended or expelled
- ✓ **Physical & Immunizations**

- ✓ **I.E.P. or 504 Plan** (if applicable)
- ✓ **Diploma and PSAT 8/9 test scores**. IF you are a FRESHMAN enrolling directly from 8th grade. Should you need to take the test, contact Mrs. Taylor at 708-585-2024.